



TO: Adult Education and Literacy Council Directors

FROM: Dr. Shelia Wilkerson, Professional Development Coordinator

DATE: August 4, 2023

SUBJECT: Professional Development/Training Opportunity

The Arkansas Adult Learning Resource Center (AALRC) is pleased to announce the following workshop(s):

## <u>Utilizing Burlington English for IET/IELCE Workplace Readiness/Improving Student Performance</u>

on NRS Assessments & Achieving MSGs - Regional Trainings

August 15, 2023 - Northwest AR ■ Session ID: 509075
August 16, 2023 - Northeast AR ■ Session ID: 509057
August 29, 2023 - Central AR ■ Session ID: 509076
August 30, 2023 - Southeast AR ■ Session ID: 509059
August 31, 2023 - Southwest AR ■ Session ID: 509039

These regional trainings will be held in each region of the state from 9:00 a.m. – 12:00 p.m. Tad Meyer, Burlington English Customer Manager, is the presenter. Those choosing to attend the session being held at the AALRC may park in the building parking deck and the AALRC will validate your parking ticket. Please click this link for directions to our office: <a href="https://aalrc.org/adminteachers/contact.html">https://aalrc.org/adminteachers/contact.html</a>.

These workshops will provide attendees with skills to increase their understanding of Burlington English (BE) and ways to enhance career and workforce studies for adult students. This training will also explore ways Burlington can be used to assist in meeting IET/IELCE goals and improving student performance on NRS assessments, leading to achieving measurable skill gains.

Adult education funded participants will be reimbursed according to state travel guidelines. Please remember that according to Adult Education policy, only one car per 4 participants can receive mileage reimbursement unless prior written permission from Dr. Trenia Miles, Director, Division of Workforce Services, Adult Education Section, has been obtained. Participants **must live or work (whichever is closer) 150 miles or more from Little Rock** in order to receive reimbursement for lodging for the night before. Total maximum lodging reimbursement per night is \$98 + tax. Participants must submit an original **signed** hotel receipt. Registration is open! Access registration by clicking the link: <a href="http://www.escweb.net/ar esc.">http://www.escweb.net/ar esc.</a>

The Arkansas Adult Learning Resource Center ensures equitable access and participation in federally funded Title II programs and meets the requirements of Section 427 of the General Education Provisions Act (GEPA). Participants should contact the AALRC at 1-800-832-6242 or info@aalrc.org regarding any special needs required during training, such as accessibility needs, special equipment needs, learning needs and dietary restrictions. In addition, The AALRC will ensure equitable access and participation in Adult Education activities conducted with federal adult education funds.